

VCSA Executive Board Meeting
Holiday Inn Select
Staunton, VA
January 12, 2006

PRESENT: Richard Abbott, Fred Kern, Marc Woolverton, Jim Pearce, Tonya Borman, Cathy Simmons, Rosie Fagan

President Richard Abbott welcomed all to the meeting at 11:15 a.m. The opening was delayed as it was anticipated other members would be arriving. Richard expressed appreciation for having been elected to serve as president. He urged everyone to work together to help him fulfill his commitment to VCSA.

Minutes of the Annual meeting and Board meeting were approved with an amendment to the Board meeting which stated that the mileage was discussed; however, this was set aside, since this item was part of the Standing Rules. There was no treasurer's report. After much discussion the decision was taken that Phil Boomerstein would be requested to have the books, files and "Quicken" software, ready to be picked up by Fred and Richard at an appointed time. It is imperative that a deadline be set when these arrangements are discussed with Phil. The files will be given to Linwood Byrd so he can set up a bank account and get the treasurer's work "caught up". Statements for dues are in delay as well as accounts that need to be settled. Dues statements will be issued to those programs that did not pay in 2005 (in the absence of statements). Those that did pay will not receive 2006 bills. Among the serious delays by not having these records is the roster of all programs, addresses, and history files of the treasury of VCSA. A check was presented to VCSA for \$300, which was derived from the Conference.

A major portion for the meeting dealt with the comprehensive survey, which Richard sent via e-mail to establish needs, future programs, and items, which he would like to use to build on this year. Some of the recommendations included better communications, use of the website, more input and support for Marc giving information to him for publication, spotlighting local program functions or activities. **DEADLINE FOR THE NEWSLETTER IS FEBRUARY 28th !!** Stats would be a welcome item from local programs.

Among the suggestions for Goals encourage all programs to set annual goals and measure accomplishments. Fairfax has already completed their list and it was suggested that this be written up and sent to Marc for publication. Further recommendation was to have the directors get the programs together in their area for a mini-conference to keep each other informed, notify them of changes and general updated on items being addressed by VCS, and work toward building attendance at the State Annual Conference. This would be a way to establish what these programs expect, need and want from VCSA. It was agreed that the directors will follow through and Richard will advise those who were not present so they can work toward this goal. Marc explained that VCSA has always used the VSP Division structure as the format to define the territory covered by VCSA directors. Board

members should convey and emphasize that he/she as a Board member is the conduit for input to the state and the source to request assistance.

Vacancies on the Board were discussed. Two names surfaced which would complete the roster. Jim Pearce suggested Dave Sobonyn of Winchester and Rosie Fagan suggested Ron Davis of Bristol. Mr. Sobonyn has been very supportive and has shown an interest in serving. He has a tremendous background, which would be very good for leadership. Mr. Davis was responsible for the Southwest Law Enforcement Academy, previously in Richlands and later built in Bristol with expanded facilities. He served as director until 2004. He has 31 years law enforcement experience and many years of experience in leadership and instruction, which would be valuable to VCSA. Fred urged early selection of a Vice President as he is only serving as interim officer.

The 501.c (3) was discussed at length. Programs will be encouraged to see that this is completed for the respective group. A check of the existing programs will be polled to see how many already have this in place.

Richard requested Marc to give him a detailed copy of the job description, expectations and duties of all officers. All officers, however, are defined in the By-Laws. He asked everyone to be an active member of the Board, to share knowledge and expertise to build *esprit de corps*.

Members should be thinking about developing the vision for VCSA and obtaining input from local members.

MILEAGE was discussed. Inasmuch as there has been no format for submitting the requests; there have been none submitted. Richard will develop a form and send to the Board.

VCSA should have a generic brochure that can be adapted to local programs as most of the nation is on the website and can be downloaded. Cathy suggested that the first part could be the state and the second part be dedicated to the local program. It should contain the history and list past presidents. On that subject, it was recommended that past presidents be invited to attend the Fall Conference and also determine if they can share their knowledge (local and state) as to what happened on their watch. This would also be good material for the newsletter.

A concerted effort will be made to bring the Board to full strength, assure that topics for the training conference be relevant, current and more meaningful to attract greater participation. Encourage establishment of School Crime Line by local programs. Consistently throughout the meeting was the emphasis on more input from programs for publication in The Tipster and timely meeting Marc's deadlines. There is a need to work toward retention of programs as well as establishing new ones. Two proposals were recommended:

A great deal of information was discussed and exchanged during this working luncheon meeting. **THE ASSOCIATION IS NOW OF AGE – 21. Established in 1985**, this can be a springboard for publicity, building new programs, and celebration at the Fall Conference. As a catalyst for media the overall story of VCSA is available on the VCSA CD. Marc suggested that the structure used by the Virginia Crime Prevention Association be studied and used as a tool for VCSA organization. Most of their work is accomplished by the large amounts of money they receive from state, federal and private funds. Richard elaborated on the volume of work that is needed to grow and that it might be advisable to consider employing a part-time person who could get a lot of this accomplished. Members are to consider the idea, and he will follow up.

Lynchburg is hosting the Fall Conference. Joyce Sachs is our contact. She will be given some possible dates in October and Lynchburg can respond as to their preference..... Oct 6-7-8 or 18-19-20, and ask that they lock in the hotel room and rates ASAP as it is a busy time of year hotel reservations. The Board will make a site visit in June to Lynchburg to check facilities, menus, etc.

The next Board meeting will be **March 14th at 11:00 am, Holiday Inn in Staunton.** Cathy Simmons will make the arrangements with HI. Before adjournment the project that the Department for Child Support Enforcement is implementing for “Deadbeat Dads” was discussed. It is being introduced throughout the Commonwealth and the TIPS programs is very actively engaged in it.

The meeting was adjourned at 2:00 p.m.

Rosamond G. Fagan, Secretary